

Welcome, and Thank You!

Whether you are a returning volunteer or new to FIN, we welcome you and thank you for giving us the gift of your time. As a charitable cultural organization, we simply couldn't offer such a broad range of year-round film-based initiatives without the skills and commitment of volunteers like you.

About FIN

FIN began as a tiny, grassroots operation in St. John's, Newfoundland in 1981, relocating to Halifax the following year. Nearly four decades later, FIN is firmly established as one of Canada's premier film festivals and is now a year-round celebration of the artistry, education and industry of independent film.

The scope of FIN's programs and activities are developed to be expansive in their audience reach; engage and inspire volunteer and community partners; foster interest in film as a creative medium for storytelling, creative expression and career possibilities; celebrate and recognize excellence in filmmaking, and nurture unparalleled opportunities for economic and cultural development in Nova Scotia.

Mission Statement

Our mission is to engage communities through curated screen content experiences.

Vision

To be the first choice of Atlantic Canadians who seek world-class screen content.

Atlantic Canada's leader in change through providing world-class screen content to diverse communities.

Volunteer Positions:

General – Office Support, Festival Preparation, Volunteer Assistant

Transport – Drivers, Dispatch, Transport Liaison

Special Events – Set Up and Strike, Event Support/Front of House

Marketing and Communications – Social Media Crew, Photographers

FIN Partners - Front of House, Command Centre, Registration

Front Of House/ Box Office – Theatre Managers, Runner, Front of House Crew

Volunteer HQ

Lord Nelson Hotel & Suites (1515 South Park Street)

Volunteer Headquarters is where you go to:

- Confirm, make changes or add shifts
- Pick up your volunteer t-shirt and badge
- Grab a snack before or after your shift starts
- Ask questions or provide feedback
- Say hello to your volunteer team!

HQ Hours of Operation

WEDNESDAY, SEPT 12	3:00 PM - 7:00 PM
THURSDAY, SEPT 13	8:00 AM - 5:00 PM
FRIDAY, SEPT 14 - SATURDAY, SEPT 15	8:00 AM - 6:00 PM
SUNDAY, SEPT 16	11:00 AM - 6:00 PM
MONDAY, SEPT 17 - WEDNESDAY, SEPT 19	12:00 PM - 6:00 PM
THURSDAY, SEPT 20	9:00 AM - 1:00 PM

FIN Volunteer Policy

Volunteers are FIN's greatest asset and it is important to remember that you are an ambassador of FIN. The following policies should be read, understood, and adhered to when volunteering.

When volunteering, you should expect to:

- Wear your FIN volunteer t-shirt + badge when on duty; maintain a clean and casual appearance
- Arrive on time, and remain for the duration of your shift, or until your staff supervisor relieves you
- Treat all FIN stakeholders: patrons, visitors, festival staff, delegates and fellow volunteers with civility
- Attend volunteer training sessions – as required by your specific volunteer role – prior to the festival or on-site during the festival
- Never use volunteering as an opportunity to pitch scripts or projects to industry delegates or seek autographs while volunteering

In return, you can expect FIN staff to:

- Provide you with the necessary training to feel confident in your role
- Provide a safe and supportive environment
- Appreciate and celebrate the value of your contributions to the organization
- Should you feel uncomfortable at any time or have any questions or concerns, you are encouraged to contact your volunteer management team or a staff member



Volunteer Benefits

All volunteers who commit to a minimum of 2 shifts are entitled to:

- FIN volunteer t-shirt, to be worn during your volunteer shifts
- Volunteer badge: Your badge provides you with free Metro Transit during FIN (September 13-20, 2018)
- Light snacks and beverages are available during your volunteer shift; they can be picked up at Volunteer HQ or, if space permits, at your Festival venue.
- Invitation to volunteer celebration activities
- 2 tickets to FIN Atlantic International Film Festival closing night party

Additional benefits, based on shifts, include:

Supporting Role (2-4 Shifts): 2 All-Access Vouchers & 5 Rush Vouchers

Starring Role (5+ Shifts): 4 All-Access Vouchers & Rush Vouchers for all screenings

Leading Role (Leaders): Volunteer Pass for any screening (excluding Opening Night, Closing Night, & 6:30PM galas) & 6 All-Access Vouchers

All-Access Vouchers: Access to any screening (including galas). Excludes opening night. Will be stamped "Valid for All Screenings."

Rush Vouchers: Rush seating access to any screening (including galas). Excludes opening night. May only be exchanged in the rush seating line-up. Will be stamped "Rush for All Screenings."



Contact

Kat Felix

Volunteer Manager

902-334-1429

volunteermgr@finfestival.ca

Cydney Proctor

Volunteer Coordinator

902-334-1429

volunteer@finfestival.ca

www.finfestival.ca

Keep current by following FIN on social media:



**2018 FIN
VOLUNTEER
ESSENTIALS**

**HERE'S WHAT YOU
NEED TO KNOW**